

Huntley Area Public Library



Book Club Guidelines

Extra services provided by the Huntley Area Public Library for patrons hosting a book club are as follows:

Book Determination

A book club representative may request information from the Adult Information Desk (reference@huntleylibrary.org) about titles that the club is interested in discussing 2 to 3 months in advance of the meeting in which the book will be discussed. The Adult Information Desk will notify the book club of the number of copies and types of formats available for each title within the CCS lending system. This notification does not guarantee that the same number of copies or formats will be available at the time that holds are placed on the title due to check outs, discards and other library usage. The library cannot guarantee that holds will fill in a timely manner due to van delivery service. Holds on new books or current bestsellers are not advised.

Placing Holds

If book clubs would like to have the library place holds for them as a group, the book club representative may submit a "Book Club Hold Request" form to the Book Club Department at least 6 weeks prior to the date of the book club meeting. Holds will be placed and a note about the book club will be added to each hold record. At the time of check out, circulation staff will adjust the due date to correspond with the book club meeting date. Holds will not be placed more than 6 weeks prior to the discussion date. Inter-Library Loan (ILL) holds will not be requested for book clubs.