# A Letter from the Library Director

Thank you for reviewing this information and considering a gift to the Huntley Area Public Library District. Should you choose to leave a planned gift to the library many residents, and those generations to follow, will benefit from your kindness.

Please join us in supporting the Huntley Area Public Library's ongoing mission to serve the community by offering opportunities for literacy and life-long learning.

> Sincerely, Frank Novak

#### Why Donate to the Library?

The library is the cornerstone of any community. It provides access to endless information, entertainment and services, and is an economic asset to the area it serves.

By leaving a planned gift, you can help to secure the future of the library for many generations to come. You can support the library by donating in your name, your family's name, or in memory of a loved one. This fund will provide revenue we can use today or save toward a building expansion or future endeavor. Thank you for considering a donation to the Huntley Area Public Library.

## Planned Giving

Planned giving is a way of making a sound investment in an important part of your community while receiving tax benefits. There are many options to be discussed with your attorney or tax advisor to determine which is best for your situation. Please consider taking advantage of these options and help the community at the same time.



#### Mission Statement

Our mission is to encourage lifelong learning and to improve the quality of life in our community. We strive to maintain the highest possible standards of service, by providing cultural, recreational, and informational resources to meet the needs of our growing and changing community.

For more information please contact Aris Sherwood, Head of Marketing and Public Relations at 847-669-5386 ext. 235.

11000 Ruth Road, Huntley, IL 60142 (847) 669-5386 www.huntleylibrary.org



# Frequently Asked Questions

#### How will my donation be used?

Your generous contribution to the Huntley Area Public Library District will be used to benefit all those the district serves. It may be used to maintain the building and keep our grounds beautiful, or purchase new books and computer equipment. It may be used for children's programs, or adult computer training classes. There are a multitude of ways your donation will make a difference to our community.

#### Am I able to specify it's use?

Of course you can help decide, if you choose, by selecting a funding category for your contribution. Your funds will be deposited into that specific account.

For example, if you and your spouse were a teacher and a carpenter, you may choose to deposit half your contribution to the maintenance fund and half to the children's fund. Then, your contribution may help pay for both a new roof and the children's summer reading program. Account options include:

- Library Expansion
- Children's Area
- Teen Area
- Adult Area

- Technology
- Maintenance
- Materials
- Discretionary

#### Is it tax deductible?

Planned giving arrangements may be completed through either the library or the HAPLD Friends Foundation, which is a 501 (c)(3) organization. The Friends work closely with the Library Director to administer funds contributed through any planned giving arrangement. However, you should always consult your tax advisor or an attorney to ensure that you and your family receive the maximum tax benefits.

## What types of gifts can the library accept?

The library may accept gifts that fall under section 2055, 2106 or 2522 of the IRS code. These may include, but are not limited to:

- Bequests
- Wills
- Bonds, securities or properties
- Gift annuities
- Charitable remainder trusts
- Life insurance

## How do I start, and who can answer my questions?

The first step is to contact your tax advisor or attorney so they may help you determine the most advantageous way to make your contribution to the library. They can guide you in the decision making process without bias, and prepare the necessary paperwork. We will be happy to provide any information or documentation that you need.



## How will my contribution be recognized?

Contributions may be recognized in several ways, including press releases, the library newsletter, annual report, and website.

Additionally, contributions are recognized at different giving levels with a plaque which will be permanently displayed within the library.

If you prefer your donation remain anonymous, we will comply with your wishes and exercise discretion, at your request.

# How does the Library track my individual contribution?

The library tracks all donations, and works directly with your attorney or family designee when the contribution is received. Your wishes are noted and funds allocated to the accounts you have specified. The person responsible for purchasing items associated with that account works closely with the Library Director to ensure all monies are used as you intended, and to the greatest benefit.