

Materials & Services Available

- Fiction & Non-Fiction Books
- DVDs, Roku1 Devices & Movie/TV Streaming
- eBooks
- Digital Magazines & Comic Books
- Video Games
- Music CDs, Downloads & Streaming
- Mango Languages
- HelpNow Tutoring & JobNow Job Assistance
- Audio Books & Playaways
- Newspapers & Magazines
- Children, Teen & Adult Programs & Events
- Story Times & Book Clubs
- Reading Programs
- Research & Reference Resources
- Computer Training
- Auto Repair, Genealogy, & Self Help Videos
- Send Faxes
- Computers, Wi-Fi & Mobile Hotspots

Giving Back to the Library

There are many ways to give back to the library, which include:

- Monetary Donations (ext. 235)
- Planned Gifts (ext. 235)
- Donations to the Collection (ext. 224)
- Join the Friends Foundation (ext. 228)
- Volunteer at the Library (ext. 228)

For more information please contact the library at (847) 669-5386, and dial the extension listed above.

Feedback & Suggestions

We welcome your feedback and suggestions. Please visit any service desk, complete a comment card at the Information Desk, or email reference@huntleylibrary.org.



The FRIENDS FOUNDATION is a 501(c)(3) public charity. Our mission is to support the Huntley Area Public Library through volunteering and fundraising. The FRIENDS provide funding for:

- Library programs for all ages
- Summer and winter reading programs
- eBook and eAudiobook titles
- Special events and promotions
- Shelving and equipment

The FRIENDS meet on the third Friday of every month, usually in the library program room at 11:00 a.m. Attend a meeting and become a member of the FRIENDS. Membership forms are available at the library, or on our website at www.huntleylibraryfriends.org.



Hours of Operation

Monday-Thursday	9 a.m. - 8 p.m.
Friday - Saturday	9 a.m. - 5 p.m.
Sunday	12 p.m. - 5 p.m.

Main Phone Line: 847.669.5386

Information Desk:	press 3
Children's Desk:	press 4
Check-Out Desk:	press 1

11000 Ruth Road • Huntley, IL 60142
Phone: 847.669.5386 • Fax: 847.669.5439

www.huntleylibrary.org



Borrowing Information

Explore Endless Opportunities
@ Your Library



HUNTLEY AREA PUBLIC
LIBRARY
ENRICHING LIVES SINCE 1989



Loan Periods

3 week loan period: Books, Audiobooks, Music CDs, New Books, eBooks, Playaways and Magazines

2 week loan period: eBooks (1, 2 or 3 weeks), TV Series DVDs, Mobile Hotspots

1 week loan period: "Hot Picks" books, Electricity usage monitor, Roku1 Devices, Video Games (limit 3), DVDs (not marked "new")

3 day loan period / limit 3 items:
"New" DVDs

Renewing & Reserving Items

If eligible, items will auto-renew three days before their original due date.

All items may be renewed, except:

- "New" Movies
- "Hot Picks" Books
- Video Games
- Items on hold for other patrons

All items may be reserved except:

- "New" Movies
- "Hot Picks" Books
- Video Games
- Reference Materials
- Roku & Mobile Hotspot devices holdable by Huntley patrons only

Online Resources

Many online resources are available through the library's website including eBooks, comic books, instructor-led courses, digital magazines and newspapers, music and movie streaming and downloads, auto repair manuals, genealogy resources, computer tutorials, encyclopedias and reference books. To access these resources, visit our website at www.huntleylibrary.org.



Held Item Notifications

Place items on hold by visiting our online catalog. When a "hold" item is ready for pickup, you are notified by email, phone or text message based on your preference.

Email Notifications

To receive email or text notifications for your "hold" items, log into your account. Your password will be the last 4 digits of your phone #. Click "My Account", then "My Record", followed by "Contact & Information Preferences", or visit the Check-Out Desk to add an email address to your account.

Phone

You may also access your account through an automated phone system, by calling 847.590.8706, and using your library card number.

The phone system will allow you to review:

- Checked out materials
- Items placed on "hold"
- Overdue materials
- Items available for renewal

Using the Online Catalog

Visit www.huntleylibrary.org to search for books, movies, music, and other items.

- Type title, author, or topic/phrase in the search box. Click "Search"
- Results will include items in the Huntley Area Public Library collection. Expand the search to other libraries by switching to "All Member Libraries"
- Narrow your search by using the options displayed on the left side of the page
- Place "holds" on items by clicking the "place hold" button
- Manage your account using the My Account option
- Turn on reading history

Programs & Events

The library hosts programs for all ages. Programs generally require registration, and most are free, unless otherwise noted. Register for programs and events online at www.huntleylibrary.org or call the Information or Children's Room Desk. Find out about library events by reading *The Whole Story* newsletter, the library's website, or follow us on Social Media.

Extended Use Charges & Fees

Extended use charges apply to materials not returned by their due date. There may be additional fees for special services or lost/damaged items.

10¢

- Per day for overdue books, music, magazines, and audio books
- Black & white printing

15¢

- Photocopies per page

50¢

- Color printing per page

\$1.00

- Per day for overdue DVDs, Roku1 Devices, Playaways, Mobile Hotspots or Video Games

\$1.75

- Fax document first page, \$1.00 each additional page (Domestic US & Canada)

\$5.00

- USB Flash Drive

\$10.00

- Maximum extended-use charge on any individual item returned late but undamaged
- Borrowing privileges are suspended on accounts with \$10 or more in charges

\$15.00

- Returned NSF Checks

Collection: Patron accounts with outstanding charges related to unreturned library items totaling \$25 or more may be submitted to a collection agency resulting in a \$9.00 referral fee.