

## Materials & Services Available

- Fiction & Non-Fiction Books
- DVDs, Roku Devices & Movie/TV Streaming
- eBooks
- Digital Magazines & Comic Books
- Video Games
- Music CDs, Downloads & Streaming
- Mango Languages
- HelpNow Tutoring & JobNow Job Assistance
- Audio Books & Playaways
- Newspapers & Magazines
- Children, Teen & Adult Programs & Events
- Story Times & Book Clubs
- Reading Programs
- Research & Reference Resources
- Computer Training
- Auto Repair, Genealogy, & Self Help Videos
- Send Faxes
- Computers, Wi-Fi & Mobile Hotspots

## Giving Back to the Library

There are many ways to give back to the library, which include:

- Monetary Donations (ext. 235)
- Planned Gifts (ext. 235)
- Donations to the Collection (ext. 224)
- Join the Friends Foundation (ext. 228)
- Volunteer at the Library (ext. 228)

For more information please contact the library at (847) 669-5386, and dial the extension listed above.

## Feedback & Suggestions

We welcome your feedback and suggestions. Please visit any service desk, complete a comment card at the Information Desk, or email [reference@huntleylibrary.org](mailto:reference@huntleylibrary.org).



The FRIENDS FOUNDATION is a 501(c)(3) public charity. Our mission is to support the Huntley Area Public Library through volunteering and fundraising. The FRIENDS provide funding for:

- Library programs for all ages
- Summer and winter reading programs
- eBook and eAudiobook titles
- Special events and promotions
- Shelving and equipment

The FRIENDS meet on the third Friday of every month, usually in the library program room at 11:00 a.m. Attend a meeting and become a member of the FRIENDS. Membership forms are available at the library, or on our website at [www.huntleylibraryfriends.org](http://www.huntleylibraryfriends.org).



### Hours of Operation

Monday-Thursday	9 a.m. - 8 p.m.
Friday - Saturday	9 a.m. - 5 p.m.
Sunday	12 p.m. - 5 p.m.

Main Phone Line: 847.669.5386

Information Desk:	press 3
Children's Desk:	press 4
Check-Out Desk:	press 1

11000 Ruth Road • Huntley, IL 60142  
Phone: 847.669.5386 • Fax: 847.669.5439  
[www.huntleylibrary.org](http://www.huntleylibrary.org)

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## Borrowing Information

Explore Endless Opportunities @ Your Library



HUNTLEY AREA PUBLIC  
**LIBRARY**  
ENRICHING LIVES SINCE 1989

## Loan Periods

**3 week loan period:** Books, Audiobooks, Music CDs, New Books, eBooks, Playaways and Magazines

**2 week loan period:** eBooks (1, 2 or 3 weeks), TV Series DVDs, Mobile Hotspots

**1 week loan period:** "Hot Picks" books, Electricity usage monitor, Roku Devices, Video Games (limit 3), DVDs (not marked "new")

**3 day loan period / limit 3 items:**  
"New" DVDs

## Online Resources

Many online resources are available through the library's website including eBooks, comic books, instructor-led courses, digital magazines and newspapers, music and movie streaming and downloads, auto repair manuals, genealogy resources, computer tutorials, encyclopedias and reference books. To access these resources, visit our website at [www.huntleylibrary.org](http://www.huntleylibrary.org).

## Using the Online Catalog

Visit [www.huntleylibrary.org](http://www.huntleylibrary.org) to search for books, movies, music, and other items.

- Type title, author, or topic/phrase in the search box. Click "Search"
- Results will include items in the Huntley Area Public Library collection. Expand the search to other libraries by switching to "All Member Libraries"
- Narrow your search by using the options displayed on the left side of the page
- Place "holds" on items by clicking the "place hold" button
- Manage your account using the My Account option
- Turn on reading history



## Renewing & Reserving Items & Logging into Your Account

If eligible, items will auto-renew three days before their original due date.

All items may be renewed, except:

- "New" Movies
- "Hot Picks" Books
- Items on hold for other patrons

Place items on hold by visiting our online catalog. When a "hold" item is ready for pickup, you are notified by email, phone or text message based on your preference.

To change your notification preference, click "My Account", then "My Record", followed by "Contact & Information Preferences", or visit the Check-Out Desk.

All items may be reserved except:

- "New" Movies
- "Hot Picks" Books
- Reference Materials
- Roku & Mobile Hotspot devices holdable by Huntley patrons only

**Your password will be the last 4 digits of the phone # on your account.**

You may also access your account through an automated phone system, by calling 847.590.8706, and using your library card number.

The phone system will allow you to review:

- Checked out materials
- Items placed on "hold"
- Overdue materials
- Items available for renewal

## Programs & Events - On Hold

The library usually hosts programs for all ages. Programs generally require registration, and most are free, unless otherwise noted. At this time the library is only offering online digital programming and events. Visit [www.huntleylibrary.org/events](http://www.huntleylibrary.org/events) to explore our events calendar. Enjoy programs on your own time and subscribe to our YouTube channel at [www.youtube.com/HuntleyLibrary](http://www.youtube.com/HuntleyLibrary)

## We Are a Fine Free Library!

Library users no longer pay fines for returning materials after their due date! You will see a due date on your receipt when you borrow items, and that's because yes, we do want them back. Everyone still needs to return items and keep them in good condition for the next borrower.

Please note these important Check-Out Policies:

- You will get reminder notices when an item is due for return
- If something is more than 2 weeks overdue, you will be unable to check out or use digital services until the item is returned
- If an item is more than 45 days past due, your library card account will be billed the replacement cost for your item. At this time a nonrefundable \$9 fee may be assessed. You may either return the item or pay the bill to replace it
- You will be charged for lost or damaged items
- If you locate a lost item within 30 days after paying to replace it, you may receive a refund

These steps ensure that everyone still returns their items in a timely manner and other people will have access to them.