

HAPL VOLUNTEENS APPLICATION

Thanks for your interest in volunteering at the Huntley Area Public Library. We welcome applications from middle and high school students (grades 6-12) who are eager to make a real difference in our community. Please fill out the form below so we can get to know you better and match you with possible volunteer opportunities. You will receive a follow up email after your application has been reviewed. The library may not be able to accommodate everyone who wants to volunteer, depending on staffing, schedule, and the availability of volunteer projects.

Your Name (first and last): _____

Age: _____ **Grade in school:** _____ **School you attend/homeschool:** _____

Contact Information

We primarily use email to communicate with our volunteers, but may also need to reach you by phone. Please provide an email address that you check regularly that can receive messages outside of school (some D158 accounts don't allow outside messages).

Email address: _____

Phone: _____

Home address: _____
(example: 11000 Ruth Rd., Huntley, IL 60142)

Do you have a Huntley Library card? (circle one) Yes / No

Emergency Contact Person (first and last name): _____

Relationship to you: _____ **Contact Person's Phone:** _____

Employment Information

If you are currently employed, please supply the following information.

Place of Employment: _____

Employer's/Supervisor's Name (first and last): _____

Your Position/Job Title: _____

Short Description of Job Duties: _____

Volunteer Experience

While we do not require previous volunteer experience to volunteer at the library, we would like to know about other volunteer experience you may have had and why you would like to be a Volunteer.

Have you ever volunteered before? (circle one) Yes / No

Where did you volunteer? _____

Describe briefly what you did as a volunteer: _____

What interests you about volunteering at the Huntley Area Public Library? _____

Interest Survey

This information helps us to understand your interests, skills, and the types of volunteer work you would like to do.

List some words that describe you (examples: creative, energetic, impatient, independent, extroverted, etc.):

List your hobbies/interests/talents: _____

List any clubs or organizations you belong to, and/or school activities (sports, etc.) in which you participate:

I like (circle all that apply): working with kids / working with adults / working with people my own age / working alone
working in groups / working with computers / teaching or showing people how to do things / making art or crafting /
writing / performing / reading

What skills do you have? (circle all that apply) I can type / I can use MS Word and/or Google Documents /

I can use MS Excel and/or Google Sheets / I can edit text/documents / I can take photos / I can edit photos /

I can record videos / I can edit videos / I have experience with web design / I can speak another language /

I know how to clean things / I can organize things

List any other skills you have: _____

Do you have any physical limitations? Yes / No (circle one; if yes, describe below) _____

Volunteer Activities and Projects

The library will be offering some virtual and some in person volunteer opportunities (some projects can be done either way). Share your preferences and any project ideas you may have below.

How would you prefer to volunteer? (circle one) In Person / Virtually / Either or Both

Which virtual volunteer activities are you interested in? (circle all that apply) Writing book reviews /

Creating themed book lists (bibliographies) / Testing/evaluating the library website / Testing/evaluating the library app /

Testing/evaluating the library's online catalog / Testing/evaluating library e-resources / Taking library surveys /

Coming up with ideas for/suggesting social media posts / Coming up with ideas for/suggesting library events /

Creating library themed memes, videos, art, song parodies / Making book trailers (like movie trailer, but for a book) /

Promoting library events to other teens (grades 6-12) / Helping with library events virtually (planning, researching, etc.)

Which in person volunteer activities are you interested in? (circle all that apply) Creating/designing library displays /

Testing out arts and crafts projects/creating examples for library events /

Helping out at events (set up, clean up, assisting attendees) /

Planning and presenting classes/events (with the assistance of library staff and other Volunteers) /

Making bookmarks to give away / Shelf reading (making sure the library's collections are organized and in order) /

Finding and pulling library materials for library staff / Cleaning library materials /

Helping out at library book sales (organizing sale items, helping customers with their purchases) /

Puppet Shows (for kids, in conjunction with library staff) / Storytimes (for kids, in conjunction with library staff) /

Leading book club discussions for grades 6-12 / Taking photos at events /

Attending library board meetings (taking and sharing notes about what was discussed) /

Testing out new equipment/projects in the library's Creative Studio (with library staff)

List any additional ideas you have for possible volunteer activities or projects: _____
